



# **Bassett Creek Watershed Management Commission**

## **Technical Advisory Committee Meeting**

Friday, May 2, 2025

12:30 – 2:00 p.m.

Medicine Lake Room, Plymouth City Hall

### **1. CALL TO ORDER, INTRODUCTIONS**

### **2. COMMUNICATIONS & UPDATES**

### **3. BUSINESS**

- A. CONTINUE REVIEW OF UPDATED REQUIREMENTS DOCUMENT** - included with meeting materials  
The TAC reviewed and discussed changes to the Requirements Document recommended by the Plan Steering Committee (PSC) and Commission Engineer at their February and March meetings. There are a few more sections in need of discussion. The TAC should aim to finalize its recommendations on proposed changes at this meeting.

The document included with meeting materials includes:

- Tracked edits accepted for items that were already reviewed/discussed by the TAC.
- Comments accepted (but not deleted) for items that were reviewed/discussed by the TAC.
- For several pages, changes were left as tracked, although they seem minor and may not need TAC discussion (these were pages bypassed at the March meeting to move onto discussion of sections flagged as high priority by Commission Engineers).
- For better context, model names were left in the text but added "... or current version"
- Clarified rainfall distribution text in Section 5.
- Replaced "municipality" with "city" for consistency.

- B. REVIEW 10-YEAR CAPITAL IMPROVEMENT PROGRAM** – included with meeting materials  
The 2026 Watershed Management Plan must include a 10-year CIP (2026 – 2035). BCWMC staff prepared a proposed CIP including projects, schedule, and budgets. The PSC reviewed it at their last meeting and requests TAC review and input.

- C. REVIEW PROPOSED 2026 OPERATING BUDGET** – included with meeting materials  
The BCWMC Budget Committee met on April 15<sup>th</sup> and developed a proposed 2026 operating budget. The committee requests TAC review and input. City assessments are proposed to be 5.4% higher than this year. Overall spending is proposed to be lower than 2025 (even with the 11-mo 2025 fiscal year and a 12-mo 2026 fiscal year). See notes page for explanation of specific line items.

- D. PLAN FOR OUTREACH ON DRAFT WATERSHED PLAN**  
Development of the 2026 Watershed Management Plan is nearing completion. The draft plan should be ready for the formal 60-day review this July or August. Before the formal review period, the Plan Steering Committee (PSC) is seeking feedback from a variety of stakeholders. The Plan TAC will meet in mid-June (watch for meeting poll for that). **Input from city commissions, city councils, neighborhood groups, and other stakeholders will be gathered in June.**

A presentation is being developed for use by BCWMC commissioners, city staff, or BCWMC staff to provide an overview of the plan including priority goals, activities, and significant changes from the current plan, and to gather feedback from stakeholders.

Consider inviting your BCWMC commissioner(s) or staff to an appropriate city commission meeting or council workshop in June for this presentation and discussion opportunity. Other interested groups in your city such as lake groups or others can be invited to your commission meeting or separate meetings with other groups can be arranged.

4. **NEXT MEETING** – June 4<sup>th</sup> 10:30 – 12:00, Brookview; agenda includes review of street sweeping prioritization project outcomes
5. **ADJOURN**