



Bassett Creek Watershed Management Commission

Regular Meeting
Thursday, February 15, 2024
8:30 a.m.

Council Conference Room
Golden Valley City Hall @ 7800 Golden Valley Rd.

MEETING AGENDA

1. CALL TO ORDER and ROLL CALL

2. **PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – January 18, 2024 Commission Meeting
- B. Acceptance of Financial Reports
 - i. January (2023 Fiscal Year End)
 - ii. February 2024
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – January 2024 Administration
 - ii. Keystone Waters, LLC – January 2024 Administrative Expenses
 - iii. Barr Engineering – January 2024 Engineering Services
 - iv. Redpath – January 2024 Accounting Services
 - v. Triple D Espresso – Meeting Catering
 - vi. Metro Watershed Partners – 2024 Membership
 - vii. INCase LLC – Watershed Map Contractor
 - viii. Kennedy and Graven – Legal Services
- D. Approval of Reimbursement of Channel Maintenance Funds to City of Plymouth
- E. Approval of Agreement with MMKR for FY23 Financial Audit
- F. Approval to Designate *Finance and Commerce* as the Official News Publication of the BCWMC
- G. Approval to Adopt Data Practices Policy

5. ORGANIZATIONAL MEETING (30 minutes)

- A. Elect Officers
- B. Review Roles and Responsibilities Document and Bylaws
- C. Review 2024 Commission Calendar and Areas of Work
- D. Appoint Committee Members
 - i. Administrative Services Committee
 - ii. Budget Committee
 - iii. Education Committee
 - iv. Plan Steering Committee

- v. Technical Advisory Committee Liaison
- E. Review Open Meeting Law
- F. Discuss Hybrid Commission Meeting Options
- G. Review Year End Financial Report (Feb 1, 2023 - Jan 31, 2024)

6. BUSINESS

- A. Review Plan Steering Committee Recommendations (30 min)
- B. Approval to Appoint Administrator as BCWMC Representative for Watershed Based Implementation Funding Convene Meeting (15 min)
- C. Discuss Commission Review of Wetland Impacts and Buffers (20 min)
- D. Consider Participation in Minnesota Watershed's Legislative Briefing and Day at the Capitol (15 min)

7. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
 - i. Discover Plymouth Event
 - ii. Update on Crane Lake Impaired Waters Listing
 - iii. Update on Watershed Map Project
- B. Engineer
 - i. Update on Schaper Pond 2023 Monitoring
 - ii. Update on Medicine Lake TMDL Assessment Project
- C. Legal Counsel
- D. Chair
- E. Commissioners
 - i. Update on Proposed Medicine Lake No Wake Zone
- F. TAC Members
 - i. Report on February 7th Meeting
 - ii. Appoint Liaison for March 7th Meeting
- G. Committees

8. INFORMATION ONLY (Information online only)

- A. CIP Project Updates www.bassettcreekwmo.org/projects
- B. Grant Tracking Summary and Spreadsheet
- C. Minnesota Watersheds 2023 Strategic Plan Accomplishments
- D. Adopt-a-Drain 2023 Bassett Creek Report

9. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Education Committee Meeting: Thursday February 29th 4:00 p.m., location TBD
- MN Watersheds Legislative Days: March 6 – 7, 2024: St. Paul www.mnwatersheds.com/legislative-event
- BCWMC Plan Steering Committee Meeting: Thursday March 7th, 8:30 a.m., Location TBD
- BCWMC Technical Advisory Committee Meeting: Thursday March 7th, 10:30 a.m., Location TBD
- Discover Plymouth Event: March 23, 9:00 a.m. – 2:00 p.m.: Plymouth Community Center Fieldhouse