



December 29, 2020

**Laura Jester**

Bassett Creek Watershed Management Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

RE: December 2020 Invoice  
2020 Bassett Creek WOMP Station Services  
Wenck File #0647-0013

**Dear Ms. Jester:**

Attached is our December invoice for the above-referenced project in the amount of \$2,748.81.

Work completed this month:

- Sample planning and coordination
- Routine sampling
- High turbidity sampling
- MCES meeting for new station
- Project management/2021 contracting

Anticipated work next month:

- Collect routine samples
- Collect storm/event samples as necessary

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

**Wenck Associates, Inc.**

Handwritten signature of Jeff Strom in black ink.

Jeff Strom  
Project Manager

Handwritten signature of Anne Wilkinson in black ink.

Anne Wilkinson  
Assistant Project Manager

Enclosure



### November 2020 Invoice Summary

<b>Original Budget</b>	<b>Current Invoice</b>	<b>Remaining Budget</b>	<b>% Expended</b>
\$18,147.00	\$2,748.81	\$2,245.44	87.6%

<b>Current Invoice Payment Requested</b>	<b>\$2,748.81</b>
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**Invoice**

December 29, 2020  
Invoice No: 12008790



Ms. Laura Jester  
Bassett Creek Watershed Management Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

Responsive partner.  
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B000647-20-013 2020 Outlet Monitoring Program

**Professional Services Through December 25, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Hyams, Aaron	2.30	64.00	147.20	
Omodt, Nicholas	6.10	99.00	603.90	
Strom, Jeffrey	.40	148.00	59.20	
Wilkinson, Anne	12.80	135.00	1,728.00	
Totals	21.60		2,538.30	
<b>Total Labor</b>				<b>2,538.30</b>

**Reimbursable Expenses**

Mileage - Reimbursable			46.01	
<b>Total Reimbursables</b>			<b>46.01</b>	<b>46.01</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Data Sonde - YSI 6920				
				<b>164.50</b>

**Total Invoice Amount \$2,748.81**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,748.81</b>	<b>13,164.28</b>	<b>15,913.09</b>

# Billing Backup

Tuesday, December 29, 2020

WAI - Wenck Associates, Inc.

Invoice 12008790 Dated 12/29/2020

11:46:59 AM

Project	B000647-20-013	2020 Outlet Monitoring Program
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**Professional Personnel**

			Hours	Rate		Amount
1022	921 - Omodt, Nicholas	11/23/2020	.20	99.00		19.80
	Communication with MCES staff about monitoring station/ location being moved. New sampling protocols.					
373	932 - Strom, Jeffrey	11/24/2020	.10	148.00		14.80
	Review draft invoice and project check-in.					
928	931 - Wilkinson, Anne	11/24/2020	.50	135.00		67.50
	invoicing					
1022	921 - Omodt, Nicholas	11/25/2020	.10	99.00		9.90
	Equip Billing					
1022	921 - Omodt, Nicholas	11/30/2020	.30	99.00		29.70
	Field work prep and coordination. Infor on new sampling location.					
1022	921 - Omodt, Nicholas	12/2/2020	2.50	99.00		247.50
	WOMP Sample collection and drive to lab. Equipment calibration.					
928	931 - Wilkinson, Anne	12/2/2020	3.80	135.00		513.00
	routine sampling, invoicing, documenting sampling location change					
1126	901 - Hyams, Aaron	12/8/2020	2.30	64.00		147.20
	Turbidity event and sample drop-off					
373	932 - Strom, Jeffrey	12/8/2020	.30	148.00		44.40
	Checkin with Anne to review 2020 budget and update on station move and sampling.					
928	931 - Wilkinson, Anne	12/8/2020	2.50	135.00		337.50
	high turbidity event sampling					
928	931 - Wilkinson, Anne	12/9/2020	2.50	135.00		337.50
	2021 scope					
1022	921 - Omodt, Nicholas	12/11/2020	.50	99.00		49.50
	Meeting with Met council staff in relation to new WOMP sampling location. Attended: Anne W, Cassie C, Matt L, Scott H, and Erik H.					
928	931 - Wilkinson, Anne	12/11/2020	1.00	135.00		135.00
	new site meeting					
1022	921 - Omodt, Nicholas	12/14/2020	.10	99.00		9.90
	Field Work Prep					
1022	921 - Omodt, Nicholas	12/15/2020	2.40	99.00		237.60
	WOMP sampling and drop off of samples to the MCES lab					
928	931 - Wilkinson, Anne	12/15/2020	2.50	135.00		337.50
	routine monitoring					
	Totals		21.60			2,538.30
	<b>Total Labor</b>					<b>2,538.30</b>

**Reimbursable Expenses**

Mileage - Reimbursable						
EX	000000043756	12/2/2020			Omodt, Nicholas / Bassett Creek WOMP / Use personal vehicle to collect samples from Bassett creek for WOMP sampling and drop off at MCES Lab / 37.00 miles @ 0.575	21.28
EX	000000043716	12/8/2020			Hyams, Aaron / COVID-19 Travel / Took WOMP samples and delivered them to Met Council Lab in St. Paul using my personal vehicle. / 43.00 miles @ 0.575	24.73
	<b>Total Reimbursables</b>					<b>46.01</b>
						<b>46.01</b>

**Unit Billing**

00-WAI Vehicle Golden Valley	86.0 Miles @ 0.75	64.50	
01-Data Sonde - YSI 6920		100.00	
			<b>164.50</b>
	<b>Project Total</b>		<b>\$2,748.81</b>
	<b>Total this Report</b>		<b>\$2,748.81</b>