



## Bassett Creek Watershed Management Commission

### AGENDA MEMO

Date: March 13, 2019

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 3/21/19 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
  - A. Approval of Minutes – February 21, 2019 Commission Meeting- ACTION ITEM with attachment
  - B. Acceptance of March Financial Report - ACTION ITEM with attachment (more details online)
  - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.
    - i. Keystone Waters, LLC – February 2019 Administrative Services
    - ii. Keystone Waters, LLC – February 2019 Printing Expenses
    - iii. Barr Engineering – February 2019 Engineering Services
    - iv. Triple D Espresso – February 2019 Meeting Refreshments
    - v. Wenck – February 2019 WOMP Monitoring
    - vi. Lawn Chair Gardener – February 2019 Administrative and Education Services
    - vii. Freshwater – Facilitation of Lake Leaders Meeting (Oct 2018)
    - viii. Metro Watershed Partners – 2019 Partner Contribution
    - ix. Metro Conservation Districts – 2019 Children’s Water Festival Contribution
  - D. Approval to Reimburse Commissioner Scanlan 2019 Water Summit – ACTION ITEM no attachment – The proposed 2019 Education Budget includes \$1,200 for commissioner training and registration as it has in the past. Commissioner Scanlan plans to attend the May 9<sup>th</sup> and 10<sup>th</sup> Water Summit in St. Paul and is requesting reimbursement of \$160 for registration. Staff recommends approval.
  - E. Approval of Golden Valley 2019 Pavement Management Program Project – ACTION ITEM with attachment – The proposed linear project is located at various locations in the Medicine Lake Direct, Bassett Creek Main Stem, and Sweeney Lake subwatersheds in Golden Valley. It includes street reconstruction, storm sewer improvements, sanitary sewer repairs, water main replacement, and associated site work resulting in 11.03 acres of disturbance and a reduction of impervious surfaces by 0.25 acres. Because it does not create over an acre of impervious surface, only erosion and sediment control requirements pertain to the project. Staff recommends approval with comments included in the attached memo.
  - F. Approval of Southwest Light Rail Transit Project – ACTION ITEM with attachment – The proposed SWLRT project is a 16-mile extension of the Green Line/Central Corridor LRT. Approximately two miles of the proposed SWLRT project corridor falls within the Bassett Creek watershed. The Commission previously approved different pieces of this project starting in March 2016. Since then, several design revisions have occurred resulting in revisions to drainage areas, discharge points, water quality treatment, etc. After another review, staff recommends conditional approval with comments in the attached memo.
  - G. Approval to Appoint Golden Valley Staff Drew Chirpich to Education Committee – ACTION ITEM no attachment – Golden Valley staff member Drew Chirpich would like to participate on the Education Committee again this year. Staff recommends approval of the appointment.

- H. Approval to Execute Agreement with Hennepin County for AIS Prevention Grant – **ACTION ITEM with attachment** – *The Commission received an AIS Prevention Grant from Hennepin County for \$10,000. Staff is seeking approval to execute the grant agreement once its in final form. The Commission attorney reviewed the agreement and recommended some changes (attached draft includes those changes). Hennepin County legal department is currently reviewing.*

## 5. BUSINESS

- A. Consider Approval of Crane Lake Feasibility Study (30 min) – **ACTION ITEM with attachments** (full documentation online) – *At the meeting last September, the Commission reviewed and discussed the draft feasibility study for this project to be constructed in conjunction with the Ridgedale Drive Reconstruction Project in Minnetonka. The cover letter from the City of Minnetonka outlines the project budget and the city's proposed financial contribution. A memo with comments from the Commission Engineer is attached along with the revised feasibility study was developed by the city's consultant. City and BCWMC staff recommend implementing Option 3.*
- i. City Cover Letter
  - ii. Commission Review Memo
  - iii. Feasibility Study
- B. Receive Presentation on 2018 Lake Monitoring Results (30 min) – **ACTION ITEM with attachments** – *The Commission monitored Westwood Lake and Parkers Lake in 2018. Meg Rattei will give a brief presentation of the monitoring results. Please see the attached reports.*
- C. Consider Approval of Resolution 19-07 in Support of Chloride Limited Liability Legislation (5 minutes) - **ACTION ITEM with attachment** – *This item was tabled at the February meeting. [HF1502](#) and [SF1667](#) are working their way through the legislature. While attending the Road Salt Symposium, I became aware (from the [Stop Over Salting](#) group) that a few local governments and organizations have passed resolutions supporting the chloride limited liability legislation. Given that this is such an important topic in the watershed, I thought the attached resolution would be appropriate for the Commission to consider. Last year the Commission submitted [letters to bill authors](#) supporting the legislation.*
- D. Consider Recommendations from Education Committee (20 min) – **ACTION ITEM with attachments** - *The Education Committee met on March 7<sup>th</sup> to discuss the 2019 Education Budget, activities proposed by Dawn Pape (Lawn Chair Gardener) for chloride-related education, and plans for the 50<sup>th</sup> anniversary event. Commissioner de Lambert was elected committee chair. The committee recommends approval of the attached budget and approval of the attached contract with Dawn Pape. The committee and staff will also update the Commission on the 50<sup>th</sup> anniversary plans.*
- i. 2019 Education Budget - **attachment**
  - ii. Contract with Lawn Chair Gardener - **attachment**
  - iii. Update on 50<sup>th</sup> Anniversary Event Planning – **no attachment**
- E. Consider Approval of Final Report for Bassett Creek Main Stem Restoration Project (2015CR) (10 min) – **ACTION ITEM with attachment** – *Design plans for this project were approved by the Commission in June 2015 and construction (phase 1) took place in the winter of 2015/2016. Vegetation establishment and management (phase 2) continued from 2016 through 2018. The project is now complete and the city is requesting approval of the attached final report. Staff recommends approval.*
- F. Consider Approval of Final Reimbursement Request for Bassett Creek Main Stem Restoration Project (2015CR) (5 min) – **ACTION ITEM with attachment (additional documentation online)** – *As noted in Item 5E, this project was completed at the end of last year. The City of Golden Valley is requesting a final reimbursement of \$114,601.05. This project ended up being under budget by \$384,652.71. Staff*

*recommends approval of the reimbursement and recommends that the remaining project funds of \$384,652.71 be added to the Commission's Closed Project Account.*

- G. Consider Approval to Amend Agreement with City of Crystal for Winnetka Pond Dredging Project (5 min) – ACTION ITEM with attachment – *At their meeting last month, the Commission approved additional funding for this project contingent on the funds being available in the Commission's Closed Project Account. If Items 5E and 5F are approved above, the Closed Project Account has a balance of \$383,926.77. Staff recommends approval of the increase to the project budget and the amendment to the agreement with the City of Crystal.*
  
- H. Consider Resolution 19-08 to Approve St. Louis Park Surface Water Management Plan (5 min) – ACTION ITEM with attachment (additional documents online) – *The Commission Engineer reviewed the St. Louis Park Surface Water Management Plan and provided comments to the city on December 3<sup>rd</sup>. The city revised the plan according to the Commission's comments and the plan is consistent with the Bassett Creek Watershed Management Plan and requirements. Staff recommends approval of the attached resolution approving St. Louis Park's Surface Water Management Plan with the caveat that if additional changes are made to the plan to satisfy other watershed requirements, the provisions applicable to the BCWMC remain unchanged.*
  
- I. Consider Resolution of Appreciation for Alternate Commissioner John Byrnes (5 min) – ACTION ITEM with attachment – *Unfortunately, Alt. Commissioner Byrnes is moving to Minnetonka and will no longer be able to represent Plymouth on the Commission. John has been an active member of the Commission and his service is greatly appreciated. Staff recommends approval of the attached resolution.*

## **6. COMMUNICATIONS (10 minutes)**

- A. Administrator's Report – **INFORMATION ITEM with attachment**
  - i. AIS Prevention Grant
  - ii. [2019 Water Summit](#)
- B. Chair
- C. Commissioners
- D. TAC Members
  - i. Four Seasons Mall Update
  - ii. Next Meeting March 26th
- E. Committees
- F. Legal Counsel
- G. Engineer
  - i. Flood Forecast

## **7. INFORMATION ONLY (Information online only)**

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. Harrison Neighborhood Met Council Grant Final Report
- E. Metro Watershed Partners 2018 Report
- F. [CCX News Story on Winnetka Pond Dredging Project](#)
- G. [Gustavus Adolphus Nobel Conference: Climate Change](#)

## **8. ADJOURNMENT**