



Item 4Cv.  
BCWMC 2-21-19

Responsive partner.  
Exceptional outcomes.

February 8, 2019

**Laura Jester**

Bassett Creek Watershed Management Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

RE: January 2019 Invoice  
2018 Bassett Creek WOMP Station Services  
Wenck File #B0647-0009

**Dear Ms. Jester:**

Attached is our January invoice for the above-referenced project in the amount of \$1,279.66.

Work completed this month:

- Collect routine sample and deliver to MCES Lab
- Sample planning and coordination for 2019
- Finalize 2019 project work plan and contract

Anticipated work next month:

- Collect routine samples

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

**Wenck Associates, Inc.**

A handwritten signature in black ink, appearing to read 'Jeff Strom', is written over a light gray rectangular background.

Jeff Strom  
Project Manager

Enclosure



Responsive partner.  
Exceptional outcomes.

### January 2019 Invoice Summary

Original Budget	Current Invoice	Remaining Budget	% expended
\$16,397.00	\$1,279.66	\$15,117.34	8%

<b>Current Invoice Payment Requested</b>	<b>\$1,279.66</b>
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**Invoice**

February 06, 2019  
Invoice No: 11900383



Ms. Laura Jester  
Bassett Creek Water Mgmt Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

Responsive partner.  
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B0647-0011 2019 Outlet Monitoring Program

**Professional Services Through January 31, 2019**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rogers II, Charles	.50	130.00	65.00
Strom, Jeffrey	2.20	145.00	319.00
Walden, Brittany	.50	86.00	43.00
Wilkinson, Anne	5.90	120.00	708.00
Totals	9.10		1,135.00
<b>Total Labor</b>			<b>1,135.00</b>

**Unit Billing**

00-WAI Vehicle Golden Valley  
01-YSI - 6820 (Temp, DO, Cond, pH)

**144.66**

**Total Invoice Amount \$1,279.66**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>1,279.66</b>	<b>0.00</b>	<b>1,279.66</b>

# Billing Backup

Thursday, February 07, 2019

WAI - Wenck Associates, Inc.

Invoice 11900383 Dated 2/6/2019

12:19:44 PM

Project	B0647-0011	2019 Outlet Monitoring Program
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**Professional Personnel**

			Hours	Rate	Amount	
528	931 - Rogers II, Charles	1/4/2019	.50	130.00	65.00	
	Risk Management, Review Agreement					
373	932 - Strom, Jeffrey	1/3/2019	.50	145.00	72.50	
	Invoice review.					
373	932 - Strom, Jeffrey	1/4/2019	1.00	145.00	145.00	
	Finalize and send invoice to Laura, review/develop 2019 work plan and contract for WOMP station and send to Laura.					
373	932 - Strom, Jeffrey	1/22/2019	.70	145.00	101.50	
	Sign and send final sign contract, setup job with accounting, checkin with Tom/Anne.					
774	911 - Walden, Brittany	1/23/2019	.50	86.00	43.00	
	Plan and project open.					
928	923 - Wilkinson, Anne	1/4/2019	2.40	120.00	288.00	
	womp routine samling					
928	923 - Wilkinson, Anne	1/14/2019	.50	120.00	60.00	
	routine sampling prep and probe calibration					
928	923 - Wilkinson, Anne	1/15/2019	3.00	120.00	360.00	
	routine sampling					
	Totals		9.10		1,135.00	
	<b>Total Labor</b>					<b>1,135.00</b>

**Unit Billing**

00-WAI Vehicle Golden Valley	77.0 Miles @ 0.58	44.66	
01-YSI - 6820 (Temp, DO, Cond, pH)		100.00	
			<b>144.66</b>

**Project Total                    \$1,279.66**

**Total this Report                \$1,279.66**