



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: October 8, 2014

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 10/16/14 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM**
4. **CONSENT AGENDA**
 - A. Approval of Minutes of September 18, 2014 Commission Meeting – **ACTION ITEM with attachment**
 - B. Approval of Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments**
 - i. Keystone Waters, LLC –September 2014 Administrator Services
 - ii. Barr Engineering –September 2014 Engineering Services
 - iii. Amy Herbert – September 2014 Secretarial Services
 - iv. ACE Catering – October 2014 Meeting Refreshments
 - v. Wenck – September 2014 WOMP Monitoring
 - vi. Kennedy Graven – August 2014 Legal Services
 - vii. Southwest News – Public Hearing Notice
 - viii. Hedberg Maps – Watershed Map Development and Printing
 - ix. Hoshal Advertising – Watershed Map Research and Development
 - D. Approval of Markay Ridge Streambank Stabilization Project, Golden Valley - **ACTION ITEM with attachment** – *The proposed streambank restoration on Bassett Creek is located at two single-family residential lots. The proposed restoration includes placement of rock boulders and vegetated reinforced soil slope (VRSS) against the bank to deter further erosion. Scour areas adjacent to the rock boulders will be filled with riprap. Approximately 5,000 square feet will be graded as part of this project with no change in impervious surface. (Full project plan set can be found in 4E below.)*
 - E. Approval of Agreement with Golden Valley for Use of Channel Maintenance Funds – **ACTION ITEM with attachments** - *The Commission maintains a small “Channel Maintenance Fund” for smaller stream restoration or channel maintenance projects. Golden Valley is requesting the use of up to \$75,000 to restore the streambank described in 4D above. Staff recommends approving the agreement with the City of Golden Valley. (Attachments 1 and 2 of the agreement are available online including a full project plan set.)*
 - F. Approval of Plymouth City Flats, Plymouth – **ACTION ITEM with attachment** - *The proposed apartment complex is located at the southwest corner of Highway 55 and Highway 169 in Plymouth near the Bassett Creek Main Stem. It includes 4.1 acres of grading and a 1.9-acre increase in impervious surface. Staff recommends conditional approval with comments in the attached memo.*
5. **PUBLIC HEARING**
 - A. Receive Comments from Cities or Public on the Proposed 2015 Capital Improvement Program (CIP) Project: Main Stem Restoration Project, Golden Valley (CR2015) **(feasibility study online)**
The public hearing will be opened and the public and cities will be asked for comments on the project proposed to be added to the 2015 CIP. All comments will be entered into the public record and will

be considered before the Commission orders the project (6A below) and enters into an agreement with the City of Golden Valley (6B below).

6. BUSINESS

- A. Consider Resolution Ordering 2015 Improvements – **ACTION ITEM with attachment** – *The Major Plan Amendment adding this project to the Commission's CIP was adopted at the 9/18/14 meeting and costs were since certified to Hennepin County. Depending on the comments received during the public hearing (above), the Commission should order the Main Stem Restoration Project (CR2015).*
- B. Consider Approval of Agreement with City of Golden Valley for Construction of Main Stem Restoration Project (CR2015) – **ACTION ITEM with attachment** – *Once the project is ordered by the resolution in 6A, an agreement with the City of Golden Valley should be considered for the implementation (design and construction) of the Main Stem Restoration Project (CR2015) at a reimbursement cost not to exceed \$1,503,000 less Commission expenses. Staff recommends approval.*
- C. Review Draft Feasibility Report for Honeywell Pond Expansion (BC-4) – **ACTION ITEM with attachment (figures and full report online)** – *At the 9/22/14 meeting, the Commission reviewed the draft feasibility study for this project. After some discussion, the item was tabled until this meeting in order for the City's consultant to refine the study and address the Commission Engineer's questions and recommendations. Staff recommends the Commission approve the draft feasibility study, with recommended changes noted in the attached memo, and provide direction to the City of Golden Valley regarding which alternatives should be implemented.*
- D. Consider Moving Forward with Twin Lake Alum Treatment – **ACTION ITEM with attachment** – *This item was tabled from the September Commission meeting. At the 9/19/13 meeting, the Commission approved a major plan amendment to include this project in its CIP. However, at the time the Commission did not enter an agreement with Golden Valley to begin the project due to questions about possibly improving water quality in the lake. Additionally, the Commission wondered if certain fish species or abundance would shorten the effectiveness of the alum treatment. After fish surveys in 2013, more data collection in 2014, and further review of the data, the Commission Engineer, Golden Valley staff, and I recommend moving forward with the in-lake alum treatment. Please see the memo attached.*
- E. Receive Update on Next Generation Watershed Management Plan Development – **INFORMATION ITEM** – *Staff will provide an update on the Plan development including a "debrief" of the 10/8/14 Commission Workshop and timeline for completing the Plan.*
 - i. Plan Steering Committee Meeting Notes from 8/25/14 – **with attachment**
 - ii. Results of Commission Workshop 10/8/14
 - iii. Timeline and Next Steps
- F. Review 2014 Budget Status – **DISCUSSION ITEM with attachment** – *At the 8/12/14 meeting, the Commission reviewed a mid-year budget status and asked staff to bring updated figures to this meeting. Please see the memo attached (including a memo from me and one from the Commission Engineer, combined). Aside from the Next Generation Plan budget, I anticipate a \$7,800 budget surplus at the end of the fiscal year and do not recommend changing or stopping any Commission programs or projects at this time.*
- G. Review Technical Advisory Committee (TAC) Memo – **ACTION ITEM with attachment** – *The TAC met on 10/2/14 to discuss multiple items including the Implementation Plan for the updated watershed management plan; revisions needed for the Commission's "Requirements Document; development of guidelines for annualized cost per pound pollutant removal for CIP projects; and stream identification signs at road crossings. The TAC forwards the recommendations contained in the memo for the Commission's consideration.*

7. COMMUNICATIONS - INFORMATIONAL ITEMS with attachment

- A. Administrator's Report – *Report including an update on all current CIP projects is attached*
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

8. INFORMATION ONLY - INFORMATIONAL ITEMS with documents online only

- A. Grant Tracking Summary and Spreadsheet
- B. WMWA September 2014 Meeting Minutes
- C. WCA Notice, Plymouth
- D. BWSR Snapshots Article on Wirth Lake
- E. Invitation to Metro Blooms to Garden Awards Event 11/6
- F. Invitation to Mississippi River Forum 10/17: Can We Harvest Rainwater for Indoor Use?
- G. Invitation to Met Council Water Resources Policy Plan Workshops 10/21, 10/23, or 10/30
- H. Invitation to a Talk by MPCA Commissioner at Barr Engineering 10/23/14

9. ADJOURNMENT

Upcoming Meetings

- Next Gen Plan Steering Committee, Monday October 20, 4:30 – 6:30 p.m., Golden Valley City Hall
- November Commission Meeting, **WEDNESDAY** November 19, 8:30 a.m., Golden Valley City Hall