



Laura Jester

16145 Hillcrest Lane ~ Eden Prairie, MN 55346

Phone (952) 270-1990

Item 4Ci.
BCWMC 10-17-13

INVOICE

DATE: SEPTEMBER 30, 2013

TO:
Bassett Creek Watershed Management Commission
c/o Sue Virnig, Deputy Treasurer
City of Golden Valley
7800 Golden Valley Road
Golden Valley, MN 55427

FOR:
Watershed Administration Services for September 2013
Watershed Management Plan Development for September 2013

DESCRIPTION	HOURS	RATE/HR	AMOUNT
Administration – Correspondence, informational meetings, general administration: Phone and email correspondence with various Commissioners, TAC members, consultants and other partners including: S. Virnig, J. Oliver, K. Chandler, A. Herbert, B. Wozney (BWSR), C. LeFevere, Chair Black, D. Asche, C. Carlson, Mayor Holter, developers, state agencies Responding to residents’ concerns, talking with Chair Black, M. Welch, D. Asche, Kare 11, and Lakeshore Weekly News re: Four Seasons Mall Area Project Coordination of fish surveys on Twin/Sweeney – open gate, take photos; correspondence with G. Wilson (Barr Engineering) re: Chloride impairment listings; with Minnetonka staff re: Ridgedale Mall Project; with DNR re: evaluation assessment of 2010 Clean Water Fund grant projects; with GV residents re: streambank erosion issues; with Hennepin County request for 2014 budget; etc.	25.0	\$65	\$1,625.00
Administration – Meeting attendance: 9-4-13 Budget Committee Meeting 9-9-13 Pre-permitting Meeting re: Schaper Pond 9-9-13 Dispute Resolution Committee Meeting 9-9-13 Education Committee Meeting 9-10-13 WMWA Meeting 9-16-13 Meeting with City of Medicine Lake 9-18-13 Administrative Services Committee Meeting 9-19-13 BCWMC Meeting	14.5	\$65	\$942.50
Administration – Preparing agendas, meeting materials, meeting notes, follow up: Develop meeting agendas and materials for BCWMC meeting, review meeting notes for follow up tasks; develop agendas and materials, review related documents, and draft meeting notes for multiple committee meetings including Dispute Resolution, Budget, Education, Administrative Services, TAC	23.0	\$65	\$1,495.00
Administration – Document review and development: Review invoices, and materials/history related to Schaper Pond and Medicine Lake Dam	5.0	\$65	\$325.00
Administration - Watershed Management Plan Development: Review draft policies; distribute agenda and meeting materials; attend 9-16-13 Plan Steering Committee meeting and draft meeting notes; attend 9-23-13 Plan Steering Committee meeting; drafting lake classification criteria	9.0	\$65	\$585.00
TOTAL	76.5	\$65	\$4,972.50