



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: October 9, 2013

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background information on 10/17/13 BCWMC Meeting

1. CALL TO ORDER and ROLL CALL
2. CITIZEN FORUM ON NON-AGENDA ITEMS
3. APPROVAL OF AGENDA – ACTION ITEM
4. CONSENT AGENDA
 - A. Approval of Minutes from 9/19/13 Commission Meeting - ACTION ITEM with attachment
 - B. Approval of Financial Report - ACTION ITEM with attachment
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments
 - i. Keystone Waters, LLC – September 2013 Administrator Services
 - ii. Barr Engineering – Engineering Services
 - iii. Amy Herbert – September 2013 Secretarial Services
 - iv. ACE Catering – October 2013 Meeting Catering
 - v. Kennedy & Graven – Legal Services
 - vi. Wenck – September WOMP Station Operation
 - vii. Blue Water Science Invoice – Fish Survey
 - D. Resolution Setting Time and Place of Regular Meeting ACTION ITEM with attachment

At the 9/19/13 Commission meeting, action was taken to begin Commission meetings at 8:30 a.m., at least through the end of the year. A resolution is needed to make this official.
 - E. Approval of Three Nine Four Apartments and Senior Care Project in Golden Valley - ACTION ITEM with attachment – *The Commission Engineer recommends approval of this project. Although the project increases imperviousness by 2.75 acres, proposed permanent BMPs include construction of a wet pond, and three underground filtration systems with four foot sumps and SAFL baffles to serve as pretreatment.*
 - F. Approval to Pursue De-listing of Wirth Lake with MPCA - ACTION ITEM with attachment

The Commission Engineer has been in contact with the MPCA regarding the procedure to seek delisting of Wirth Lake (i.e. take Wirth Lake off the impaired waters list) due to its consistent high water quality since completion of the outlet structure. There are some simple procedural steps at this point, including providing information in “Step 1” of the attached document. Staff is seeking approval to actively request delisting of Wirth Lake.
 - G. Approval of Plymouth City Center Medical Building Project in Plymouth - ACTION ITEM with attachment – *The Commission Engineer recommends approval of this project with conditions. This 4-acre undeveloped parcel will be graded; the impervious area will increase by 3.12 acres. Proposed BMPs include two underground filtration systems and three sumps with SAFL Baffles to bring the entire site up to Level 1 standards.*

5. NEW BUSINESS

A. TAC Recommendations

The Technical Advisory Committee met on 10/7/13 and has recommendations on the following items. See notes below and TAC memo attached.

- i. City's Use of Commission Development Review Process – **FOR INFORMATION in WORKSHOP** – *The TAC reported the Commission's review of development projects adds value to their own reviews and recommends the Commission continue this activity with few changes.*
- ii. Feasibility Study Criteria – **ACTION ITEM** – **see memo attached** – *At their meeting on 7/29/13 the Commission directed the TAC to develop a set of criteria for Commission feasibility studies. The TAC recommends a list of 10 criteria (see memo).*
- iii. Summary Memo of XP-SWMM – **INFORMATION ITEM** – **see memo attached** – *The TAC recommends the XP-SWMM model be presented and discussed at a future Commission meeting.*

B. Set Next TAC Meeting and Agenda – **ACTION ITEM no attachment**

The TAC requests to meet on November 7th to discuss items related to the Watershed Management Plan development including identifying "gray" areas in the maintenance of flood control projects (what activities do cities complete vs. Commission activities), and developing a succinct definition (map) of the "trunk system" and/or making recommendations for changes to the current definition, begin discussing projects to add to the CIP, and other issues that arise.

C. Twin Lake In-lake Alum Treatment Project

i. Results of Fish Surveys – **INFORMATION ITEM – with attachments**

On 8/28/13, the DNR conducted a fish survey of Sweeney Lake using electroshocking equipment. The draft report, photos, and email correspondence from DNR staff are online (they were included in the September meeting packet). Blue Water Science completed a fish survey of Twin and Sweeney Lakes on 9/16/13 – 9/17/13. The report is attached (with appendices online). The reports indicate that fish are not significantly impacting the water quality of either lake. The Commission Engineer recommends pursuing an in-lake alum treatment.

a) MDNR Electrofishing Results (online only, included in Sept. packet)

b) Blue Water Science Report (Appendices A – E online only)

ii. Discuss Development of Project Plan and Specifications – **ACTION ITEM no**

attachment - *Golden Valley staff requested that the Commission develop the project plan and specifications for this project. The Commission should decide how to move forward with this task.*

D. Update on Legacy Restoration Evaluation of Commission Projects That Received 2010 Clean

Water Funds – **INFORMATION ITEM no attachment** - *The Clean Water Fund FY-10 Bassett Creek and Plymouth Creek Stabilization Projects, were selected for assessment this year by the Legacy Restoration Evaluation Program. Project plans and reports were forwarded to the DNR per their request. A site visit of these projects the DNR with city staff is likely. This may be an opportunity to showcase the Commission's work and contribute to the improvement of restoration practices by highlighting challenges, viable techniques and lessons learned from the field.*

6. OLD BUSINESS

A. Recommendation from Dispute Resolution Committee – **INFORMATION ITEM no attachment**

The Dispute Resolution Committee will meet with the Crystal City Council at a work session on October 15th. They will update the Commission on the outcome of that meeting and their recommendations.

- B. Update on Four Seasons Area Water Quality Project (CIP NL-2) – INFORMATION ITEM no attachment – *After the 9/19/13 Commission meeting, Commissioners, Plymouth staff and I continued to respond to emails and phone calls from concerned residents and members of the press. Plymouth staff is currently assessing project alternatives and will bring information to a future Commission meeting. The project as presented in September will not proceed for construction this winter.*
- C. Update on Medicine Lake Water Level Issue – INFORMATION ITEM no attachment – *At their meeting on 9/18/13 the Administrative Services Committee recommended that I gather information (through a survey/poll of stakeholders) about the various concerns or problems impacting Medicine Lake residents and users. I have not received feedback from stakeholders thus far but will continue as directed.*
- D. Update on Schaper Pond Diversion Project – INFORMATION ITEM no attachment – *At the 9/19/13 Commission meeting, the Commission received an update on the pre-permit meeting with State agencies regarding this project and directed the Commission Engineer to move forward with necessary data collection. The Commission engineer completed analyses of the water quality and wetland impacts of the proposed project and is in the process of drafting the information for submittal to the inter-agency working group.*
- E. Finalize Budgetary Decision re: Flood Control Inspections – ACTION ITEM no attachment - *At the 9/19/13 Commission meeting, the decision as to whether to perform or cancel 2013 inspections of the Flood Control Project was tabled. Although as much as \$13,000 could be saved if inspections were cancelled for this fiscal year, staff recommends that due to budget savings in other areas and in order to adhere to the recommended inspections as outlined in the Flood Control Project Operations and Maintenance Manual (June 1997), the inspections should proceed in 2013 as planned.*

7. COMMUNICATIONS – INFORMATIONAL ITEMS with attachments

- A. Administrator's Report – *Report is attached*
- B. Chair
- C. Commissioners
- D. Committees
- E. Legal Counsel
- F. Engineer
 - i. Potential Chloride Impairments

8. INFORMATION ONLY – INFORMATION ITEMS with documents online

- A. Grant Tracking Summary and Spreadsheet
- B. Updated Printable Commission Roster Available Online
<http://www.bassettcreekwmo.org/board.htm>
- C. Final Grant Application Submitted for Briarwood/Dawnview Project
- D. Hennepin Co. Green Partners Environment Education Grants due Nov 1st
<http://www.hennepin.us/GreenPartners>
- E. West Metro Water Alliance – September Meeting Minutes
- F. Wetland Conservation Act Applications (2), Notice of Decision, Application for Exemption – various projects in Plymouth

9. ADJOURNMENT of REGULAR MEETING

10. COMMISSION WORKSHOP on Next Generation Watershed Management Plan

See Separate Agenda and Materials

Upcoming Meetings

- **Next Gen Plan Steering Committee**: 10/28/13 4:30 p.m., Golden Valley City Hall Council Conference Room
- **TAC Meeting (if ordered)**: 11/7/13, 1:30 p.m., time and date subject to change; location TBD
- **Commission Meeting**: WEDNESDAY 11/20/13, 8:30 a.m., Golden Valley City Hall Council Chambers